



Holy Apostles College & Seminary

Cultivating Catholic Leaders for Evangelization

COURSE INCOMPLETE FORM

Last

First

MI

Semester/Year

The grade of Incomplete ("I") is given in regular courses upon request of the student for personal emergencies that are verifiable.

This student has requested an incomplete for the following reason:

The following serves as written notification to the student of work required to complete the course:

If the student does not complete the course during the first 6 weeks following the end of the semester, the Registrar shall change the grade of "I" to an "F".

Coursework deadline: _____

Professor's Signature: _____